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10 July 1970

MEMORANDUM FOR: EA/TR

SUBJECT

Weekly Activities Report

Language School will resume operations on Monday, 13 July.

1. During the summer break we conducted three seminars for those instructors who were not on leave.

By the propose of giving his listeners some clues of how to understand the articles in the literature written by transformationalists.

By gave a five-hour course on the fundamentals of phonetics.

By gave a five-hour course on Testing in the classroom. All of these programs had 15 to 20 students and were well received. These programs are an effort to further professionalize our staff. The

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2. GSA has completed contruction work at the Hqs. lab, and it is back to normal. The number of texts and tapes stored at Hqs. has been drastically reduced. Items not available at Hqs. may be drawn from the Language School upon identification of the material needed. The Hqs. lab is being set up on a self-service basis with technical help available from LS at Arlington Towers. LS technicians will regularly visit the lab to ensure proper maintenance and care of equipment and tapes.

3. Language School Statistics

No classes were held during the past week.

Nine proficiency tests were given during the week 29 June - 2 July 1970.

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Chief, Language School

